

## Application for Initial/Renewal/Amendment/ Examination/Replacement of KCASR 1 Part-66 AME/AM Licence

**Please Complete the Application Form in Block Capitals After Reading the Attached General Guidance Notes**

### Section 1: Personal Details

Surname: ..... Forenames: .....

Date of Birth: .....

Title: ..... Civil ID Number:

Permanent Address: ..... Post code: .....

Address for Correspondence (if different from above):..... Postcode: .....

Mobile Number: ..... Email Address: .....

### Section 2: Application

#### Tick Appropriate Box (es)

I am Applying for:

Initial Licence	<input type="checkbox"/>	Renewal	<input type="checkbox"/>	Examination	<input type="checkbox"/>
Conversion	<input type="checkbox"/>	Type Rating	<input type="checkbox"/>	Removal of Limitation (Basic/Type)	<input type="checkbox"/>
Change of Details	<input type="checkbox"/>	Replacement	<input type="checkbox"/>	Inclusion of Another Category	<input type="checkbox"/>
Temporary Validation	<input type="checkbox"/>				

In Category:

Category	A	B1	B2	B3	C
Aeroplanes Turbine	A1 <input type="checkbox"/>	B1.1 <input type="checkbox"/>	N/A	N/A	N/A
Aeroplanes Piston	A2 <input type="checkbox"/>	B1.2 <input type="checkbox"/>	N/A	N/A	N/A
Helicopters Turbine	A3 <input type="checkbox"/>	B1.3 <input type="checkbox"/>	N/A	N/A	N/A
Helicopters Piston	A4 <input type="checkbox"/>	B1.4 <input type="checkbox"/>	N/A	N/A	N/A
Avionics	N/A	N/A	<input type="checkbox"/>	N/A	N/A
Piston-engine non-pressurised aeroplanes of 2000kg MTOM and below	N/A	N/A	N/A	<input type="checkbox"/>	N/A
Complex motor-powered aircraft (CMPA)	N/A	N/A	N/A	N/A	<input type="checkbox"/>
Aircraft other than complex motor-powered aircraft	N/A	N/A	N/A	N/A	<input type="checkbox"/>

### section 3: Employer Details

Name and Address of Employer ..... Postcode: .....

Contact Number: ..... AMO Approval Reference: .....

## Section 4: Licence Details

**Kuwait DGCA Licence Number. (if held):**..... **Expiry Date**...../...../.....

Date of Last Certification made under the Authorization issued in accordance with KCASR 8 Part-145 ...../...../.....

**Foreign Licence Number (if held):**..... **Issuing Authority**..... **Expiry Date**...../...../.....

## Section 5: Aircraft Type Authorizations Held (current employer)

[illegible]

## Section 6: Category "A" Authorization

Company	Aircraft Type/Series	Engine	Scope of Authorization	Date of Initial Issue

## Section 7: Removal of Limitations from Basic Licence (refer to note 3 and table 2 of the general guidance notes)

[illegible]

## Section 8: Removal of Limitations from a Type Rating (refer to note 3 and table 2 of the general guidance notes)

[illegible]

## Section 9: Experience Since Last Renewal

Precise Nature of Experience	Period With Dates from/to	Confirmed By

**Section 10: Type Rating Application(s) (refer to note 3 and table 2 of the general guidance notes)**

Aircraft Type/Series	Engine	Category		
		B1	B2	C

**Section 11: Change of Details (refer to table 2 of the general guidance notes)**

**Previous Details:**

Surname: .....Forenames: .....

Nationality: ..... Address: .....

**Current Details:**

Surname: ..... Forenames: .....

Nationality: ..... Address: .....

**Certified Official Documents Must Be Enclosed Proving Applicant Claims**

**Section 12: Replacement of Licence (refer to note 5 and table 2 of the general guidance notes)**

**Circumstances of Lost, Damaged or Stolen Licence**

.....  
.....  
.....

First Occurrence ☐

Repeated Occurrence ☐

**Employer Report Attached:** Yes ☐ No ☐

**Section 13: Examinations (refer to note 4 of the general guidance notes)**

I am Applying to Take Examination for Initial Licence / Remove Limitations from KCSR Part-66 Licence ☐

I Hold a KCASR Part-66 Licence in a Different Category to the Examination for which I am Applying ☐

Module	✓	For DGCA Use Only		Module	✓	For DGCA Use Only	
		Paper No.	%			Paper No.	%
1. Mathematics				10. Aviation Legislation			
2. Physics				11. Aeroplane Aerodynamics, Structures and Systems			
3. Electrical Fundamentals				12. Helicopter Aerodynamics, Structures and Systems			
4. Electronic Fundamentals				13. Aircraft Aerodynamics, Structures and Systems			
5. Digital Techniques/Electronic Instrument Systems				14. Propulsion			
6. Materials and Hardware				15. Gas Turbine Engine			
7. Maintenance Practices				16. Piston Engine			
8. Basic Aerodynamics				17. Propeller			
9. Human Factors							

Essay: Module 7 ☐

**Section 14: Declaration**

I Declare that the Information Provided in this Form is Correct

Applicant Signature..... Date ...../...../.....

**Section 15: Referee (refer to note 6 of the general guidance notes) (not required for renewal)**

Recommendation (if applicable). It is hereby certified that the applicant has met the relevant maintenance knowledge and experience requirements of Part-66 and it is recommended that the Kuwait DGCA grants or endorses the Part-66 AML.  
(for Cat C only) The applicant has been exercising Category B1/B2 privileges for 3 years including the minimum period of experience required in accordance with Part-66.A.30(a)(3) or (4), as applicable.

Name:.....Title:.....

Organisation.....

Signature ..... Stamp.....

Date ...../...../.....

To be filled by all applicants and authenticated by a person approved by the employer after reviewing the application and attached documents.

Name: .....	Employer: .....
Licence No.: .....	

Please tick appropriate boxes

Type of Application	Sections to be Filled	Existing DGCA Licence	Foreign Licence(s)	Certified Copy of Civil ID/ passport	Police Report (in case of lost or stolen)	Certified Copy of Exam Module Results	Certified Copy of Course Certificate of Recognition	Change of Details official Supporting Document	Certified Copies of experience Worksheets/Logbook or Practical COR (as applicable)	Personal Photograph	Verification letter from the foreign licence issuing authority	Tick appropriate boxes
Initial Issue	1,2,3,4,14,15											
Renewal	1,2,3,4,9,14,15											
Conversion	1,2,3,4,5,14,15											
Inclusion of Another Category	1,2,3,4,14,15											
Type Rating Endorsement	1,2,3,4,10,14,15											
Examination	1,2,3,4,13,14,15											
Removal of Limitations (Type)	1,2,3,4,8,14,15											
Removal of Limitations (Basic)	1,2,3,4,7,14,15											
Change of Details	1,2,3,4,11,14,15											
Replacement of Licence	1,2,3,4,12,14,15											
Temporary Validation	1,2,3,4,5,14,15											

Authenticated By	
Employer	For DGCA Use Only
Name :	Name :
Designation :	Designation :
Date :	Date :
Signature :	Signature :
Stamp :	Stamp :

## **General Guidance Notes:**

### **Note 1:**

It is very important to complete the application form correctly and submit all the required supporting documentation.

### **Note 2:**

The applicant must ensure the data included in this application is correct. The DGCA/ASD will not contact you for clarification of details on application and therefore it is most important to have the correct information before applying.

### **Note 3:**

Initial issue of a basic licence, removal of limitations from a basic licence or from a type rating or addition of type rating will be based on Certificate of Recognitions issued by a DGCA Approved Part-147 Training Organisation.

### **Note 4:**

Only Air legislation examination is available at the present time.

### **Note 5:**

A replacement licence will only be issued upon satisfactory information being provided that the holder has either lost the licence or had the licence stolen or damaged (a police report is required in case of lost or stolen). Should the replacement licence be issued and the lost or stolen licence found or retrieved the holder should inform DGCA immediately and surrender the old licence.

### **Note 6:**

The referee required to countersign the form must be a quality manager or a senior nominated person within the quality section of Part-145 organisation of your current employer.

### **Note 7:**

Experience worksheets/logbooks must provide information relating directly to your application. For example, if you are applying for a removal of limitation(s) from a type rating, only information relating to that type and limitation is required. In addition, it is only necessary to provide information on duration of experience relating to whichever licence and/or rating you are applying for. Tables 3 & 4 provide information of the minimum experience required for each application.

### **Note 8:**

Applicants applying for initial issue, inclusion of another category, type rating, removal of limitation (basic) or removal of limitation (type) must submit certified experience worksheets/logbooks or practical certificate of recognition (as applicable).

### **Note 9:**

The application checklist provided in page 6 is to be filled by all applicants and authenticated by a person approved by the employer after reviewing the application and attached supporting documents.

### **Note 10:**

Applicants for DGCA Part-66 Licence on the basis of a foreign licence (conversion/temporary validation) must meet the following prerequisites:

- a) The foreign licence must be endorsed with at least 1 type rating.
- b) The applicant must have had the privileges to issue CRS under an authorization certificate issued by his previous maintenance organisation.
- c) The foreign licence must be verified by the authority of the issuing state.
- d) Applicant must successfully complete DGCA Air Legislation examination.

### **Note 11:**

The application form is divided into 15 sections:

Table (1) shows which section of the application form to complete.

Table (2) shows the supporting documentations required with the application.

Table (3) shows the experience required for the issuance of initial licence.

Table (4) shows additional practical experience required to include another category or sub-category.

**Sections of the application form to be completed:**

TABLE (1)	
Application	Sections to be completed
Initial KCASR Part – 66 Licence Issue	1,2,3,4,14,15
Conversion	1,2,3,4,5,14,15
Renewal	1,2,3,4,9,14,15
Type Rating Endorsement	1,2,3,4,10,14,15
Examination	1,2,3,4,13,14,15
Removal of Limitations from Basic Licence	1,2,3,4,7,14,15
Removal of Limitations from Type Ratings	1,2,3,4,8,14,15
Inclusion of Another Category	1,2,3,4,14,15
Change of Details	1,2,3,4,11,14,15
Replacement of Licence	1,2,3,4,12,14,15
Temporary Validation	1,2,3,4,5,14,15

**Documentation required to be submitted in support of the application\*:**

TABLE (2)											
Type of Application	Sections to be Filled	Certified copy of Existing DGCA Licence	Certified copy of Foreign Licence(s)	Certified Copy of Civil ID/ passport	Police Report (in case of lost or stolen)	Certified Copy of Exam Module Results	Certified Copy of Course Certificate of Recognition	Change of Details official Supporting Document	Certified Copies of experience Worksheets/Logbook or Practical COR (as applicable)	Verification letter from foreign licence issuing authority	2 Photographs
Initial Issue	1,2,3,4,14,15			✓		✓	✓		✓		✓
Renewal	1,2,3,4,9,14,15	✓		✓							
Conversion	1,2,3,4,5,14,15		✓	✓		✓	✓			✓	✓
Inclusion of Another Category	1,2,3,4,14,15	✓		✓		✓	✓		✓		
Type Rating Endorsement	1,2,3,4,10,14,15	✓		✓			✓		✓		
Examination	1,2,3,4,13,14,15	✓		✓			✓		✓		
Removal of Limitations (Type)	1,2,3,4,8,14,15	✓		✓			✓		✓		
Removal of Limitations (Basic)	1,2,3,4,7,14,15	✓		✓		✓	✓		✓		
Change of Details **	1,2,3,4,11,14,15	✓		✓				✓			✓
Replacement of Licence ***	1,2,3,4,12,14,15	✓		✓	✓						
Temporary Validation	1,2,3,4,5,14,15		✓	✓						✓	✓

\* Where original documents are not required and copies are accepted, they must be certified as true copies by the person countersigning the application.

\*\* Passport/civil ID copy reflecting the changes, and ID card issued by the employer reflecting the changes.



\*\*\* Employer report must be attached.

### Practical experience required for the issuance of initial licence

Table (3)		
Application	Applicant History	Experience Required
Category A, or Category B1.2, or Category B1.4, or Category B3	No previous training.	3 years
	Skilled Worker	2 years
	Part-147 Students	1 years
Category B1.1, or Category B1.3, or Category B2	No previous training.	5 years
	Skilled Worker	3 years
	Part-147 Students	2 years
Category C (complex motor-powered aircraft (CMPA))	B1.1, B1.3 or B2 certifying or support staff on CMPA	3 years including 12 months of experience as base maintenance support staff
	B1.2 or B1.4 certifying or support staff on CMPA	5 years including 12 months of experience as base maintenance support staff
Category C (Other than complex motor-powered aircraft)	B1, B2 or B3 certifying or support staff on other than CMPA	3 years including 6 months of experience as base maintenance support staff
Category C (Academic degree)	Academic degree in a relevant technical discipline issued by a University or higher educational institution recognized by Kuwait DGCA	3 Years including 6 months participation in base maintenance

**Note:** In addition to the overall experience requirement, there is a recency requirement of one year experience on aircraft types of the category or sub-category being applied for. Of this one year, six months must have been gained in the 12 months preceding application. The remainder of the experience must have been gained in the preceding 7 years.

### Additional practical maintenance experience required to include another Category or Sub-Category

Table (4)										
TO From	A1	A2	A3	A4	B1.1	B1.2	B1.3	B1.4	B2	B3
A1	----	6 months	6 months	6 months	2 years	6 months	2 years	1 year	2 years	6 months
A2	6 months	----	6 months	6 months	2 years	6 months	2 years	1 year	2 years	6 months
A3	6 months	6 months	----	6 months	2 years	1 year	2 years	6 months	2 years	1 year
A4	6 months	6 months	6 months	----	2 years	1 year	2 years	6 months	2 years	1 year
B1.1	None	6 months	6 months	6 months	----	6 months	6 months	6 months	1 year	6 months
B1.2	6 months	None	6 months	6 months	2 years	----	2 years	6 months	2 years	None
B1.3	6 months	6 months	None	6 months	6 months	6 months	----	6 months	1 year	6 months
B1.4	6 months	6 months	6 months	None	2 years	6 months	2 years	----	2 years	6 months
B2	6 months	6 months	6 months	6 months	1 year	1 year	1 year	1 year	----	1 year
B3	6 months	None	6 months	6 months	2 years	6 months	2 years	1 year	2 years	----

### Delivery Instructions

This form, when completed, should be forwarded and must be accompanied by the appropriate fee to;  
Directorate General of Civil Aviation, Aviation Safety Department, P.O. Box 17, Safat 13001, State of Kuwait  
Note 1: The DGCA/ASD requires a minimum of 2 weeks to process a completed application.  
Note 2: Refer to Kuwait Civil Aviation Safety Regulations 27 for charges and fees.

### Payment Instructions

Cheque, Demand Draft etc. made payable in favour of DIRECTORATE GENERAL OF CIVIL AVIATION, or TelexTransfer directly to our Account at;

CONFIRMATION OF BANK DETAILS	
<i>Name of Bank</i>	CENTRAL BANK OF KUWAIT
<i>Branch</i>	KUWAIT
<i>Account Name</i>	DIRECTORATE GENERAL OF CIVIL AVIATION
<i>Account Number</i>	11023041
<i>IBAN Number</i>	KW 17 CB KU 0000000000000011023041
<i>Bank Code/ Sort Code/ Swift Code</i>	CBKUKWKW
<i>Currency of Payment</i>	KWD