Surveillance Non-Conformity Form

General

Clear Form

DGCA / ASD Use				
	Organization:		☐ **Approved**	☐ **Non-approved / Initial**
	Date of Activity:		**Technical Domain:**	Please Select
	Type of Activity:	☐ Audit (Serial No.) **(AU/Year/Div./xxx)**		☐ Inspection
		☐ Spot Check		☐ Other:
	Inspector Name:			
	Auditee Name:			

Finding Details

DGCA / ASD Use					
	Finding Serial No:	**(NC/Year/Div./xxx)**			
	Finding Level:	☐ Level 1	☐ Level 2	☐ Level 3	☐ Observation Used for Initial approval only
	Repeated Findings:	☐ yes ☐ No	**Previous finding:** **(Audit Sn. & Finding Sn. as aplicable)**		
	SSP Category Code:	Please Select			
	Finding Reference:	☐ **Regulatory**	☐ **Org. Approved Documentation**	**Refrance:**	
	Finding Description:				
	Remarks:				
	Inspector:	**Name:**	**Signature:**	**Date:**	
	Division Head:	**Name:**	**Signature:**	**Date:**	

Finding Serial No:	**(NC/Year/Div./xxx)**

Organization's Use	**Corrective Action Plan**			
	Root Couse:			
	Proposed Corrective Action:			
	Proposed Preventive Action:			
	Proposed Closure Date:			
	Submission:	**Organization Name:**	**Head of Compliance Signature:**	**Date:**
	Notes: **e.g. extension of original closure dates after acceptances**			

DGCA / ASD Use	**Inspectors Remarks:**	**Accepted:** ☐	**Rejected:** ☐	
		Reason for rejection:		
	Inspector:	**Name:**	**Signature:**	**Date:**
	Division Head	**Name:**	**Signature:**	**Date:**

Finding Serial No:	(NC/Year/Div./xxx)

Organization's Use	**Closure Follow-up**		
	Closure Statement:	**I hear by declared that the non-conformity has been closed as par the proposed action plan provided and accepted by DGCA/ ASD.**	
	Evidence: (if applicable)		
	Declaration:	**Organization Name:**	**Head of Compliance Signature:** / **Actual closure Date:**

DGCA / ASD Use	**Inspectors Remarks:**	**Accepted:** ☐	**Rejected:** ☐	
		Reason for rejection:		
	Inspector:	**Name:**	**Signature:**	**Date:**
	Division Head:	**Name:**	**Signature:**	**Date:**

End

Print

Additional Details of (Please select type) as needed

Finding Serial No:	

Print