

Application for the Issue/Renewal/Replacement of Cabin Crew Attestation

Please complete the form in **BLOCK CAPITALS** having read the guidance notes attached to this form.

1. PERSONAL DETAILS

Surname(s)..... First Name(s)

Title (Mr / Mrs / Ms etc) Date of Birth (dd/mm/yyyy)

Nationality Place of Birth

Permanent address

..... Postcode

Contact Tel. No. Mobile Tel. No.

E-mail address

Address for correspondence (if different from above)

..... Postcode

Name of Employer (Airline).....

2. DETAILS OF PREVIOUS ATTESTATIONS HELD

State of Issue	Airline	Attestation Reference No.	Date of Issue

3. COMPLETION OF INITIAL TRAINING (for initial issue application)

This section must be signed by the Head of Training (or nominated Deputy) of the Airline or Cabin Crew Approved Training Organisation (ATO) that conducted the initial course of training (CC.TRA.220).

I certify that has satisfactorily completed a course of training in accordance with CC.TRA.220 for the issue of a Cabin Crew Attestation and has passed the required examination covering all parts of the course.

Course Date(s)..... Examination Date:.....

Signature Date

Name (BLOCK CAPITALS) Position

Name of Airline/ATO..... AOC/ATO Approval reference No.

4. COMPLETION OF CONTINUATION/REFRESHER TRAINING (for renewal application)

This section must be signed by the Head of Training (or nominated Deputy) of the Airline or Cabin Crew Training Organisation (ATO) that conducted the initial course of training (CC.TRA.220).

I certify that has satisfactorily completed a continuation/refresher training in accordance with ORO.CC.140 for the renewal of a Cabin Crew Attestation.

Training Date(s).....

Signature Date

Name (BLOCK CAPITALS) Position

Name of Airline/ATO..... AOC/ATO Approval reference No.

5. APPLICATION & DECLARATION

I hereby apply for the issue of a Cabin Crew Attestation based on

Initial Issue Renewal Replacement

- I hereby declare that I do not hold Cabin Crew Attestation issued by any other authority. (see guidance note section 5)
- I understand that the information provided may require verification from the issuing authorities.
- I further declare that the information given in this form is true and correct to the best of my knowledge and belief.

Applicant's Signature Date

6. GUIDANCE NOTES & SUBMISSION INSTRUCTIONS

Guidance Notes

In order for Kuwait DGCA to process your application as quickly as possible, it is important that you complete the application form correctly. Please complete the form in conjunction with the following guidance notes.

Section 1 – Personal Details

The Full Name (Surname and First Name) must be as stated as in the official identity document of the applicant.

Date and place of birth as well as nationality must be as stated as in the official identity document of the applicant.

Section 2 – Details of Attestation(s) held

Please enter details of the Attestation(s) held.

Evidence that you have exercised the privileges of your attestation with an operator registered in Kuwait during the previous 60 months must also be provided.

Section 3 – Completion of Initial Training

This Section must be completed by the Head of Training (or nominated Deputy) of the Operator or the ATO that conducted the training (for initial issue applications only).

Section 4 – Completion of Continuation/Refresher Training

This Section must be completed by the Head of Training (or nominated Deputy) of the Operator or the ATO that conducted the training (for renewal applications only).

Section 5 – Application & Declaration

This section must be completed by the applicant after reviewing all information entered on the application form. If you are unable to agree with any of the statements in the declaration, please contact DGCA Personnel Licensing Division for further advice before submitting this application.

SUBMISSION INSTRUCTIONS

Please note that failure to complete this form fully and submit all required documentation may result in the return of your application.

Please enclose the following:-

- Covering request letter from your employer.
- Evidence of completion of the applicable required approved training.
- Copy of your official identity document (Passport, Civil ID etc) (State of Issue / Passport Number / Photograph page(s) and residency page if applicable)
- Evidence of payment of the prescribed fees.
- Copy of valid Cabin Crew Medical Report.

NOTE: – Original Attestation that you may hold must be handed over to Licensing Division upon collection of new one.